

An OHSAS 18001: 2007 Certified Co.

October 01, 2020

To, Bombay Stock Exchange Limited 25th Floor, P.J. Towers, Dalal Street, Mumbai

Scrip Code: 542013

Sub: Summary of proceedings of 25th Annual General Meeting

Dear Sir/ Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed summary of the proceedings of the 25<sup>th</sup> Annual General Meeting (AGM) of Dolfin Rubbers Limited ("the Company") held on Wednesday, September 30, 2020 at 3:00 P.M. through Video Conference (VC) / Other Audio Visual Means (OAVM).

Kindly take the same on your record.

Thanking You

Yours faithfully

For Dolfin Rubbers Limited

Nancy Singla

Company secretary and Compliance Officer

Membership No. ACS 42571

Encl: As Above





## SUMMARY OF PROCEEDINGS OF THE 25<sup>TH</sup> ANNUAL GENERAL MEETING

The 25<sup>th</sup> Annual General Meeting (AGM) of the Members of Dolfin Rubbers Limited ("the Company") was held on Wednesday, September 30, 2020 at 03:00 P.M. IST, through Video Conference (VC)/ Other Audio Visual Means (OAVM).

The meeting was held in compliance with the General Circular numbers 14/2020, 17/2020 and 20/2020 dated April 08, 2020, April 13, 2020 and May 05, 2020 issued by the Ministry of Corporate Affairs (MCA) and Circular number SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by the Securities and Exchange Board of India (SEBI) and in accordance with the applicable provisions of the Companies Act, 2013 read with the Rules issued there under and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) regulations, 2015.

Ms. Nancy Singla, Company secretary and Compliance Officer commenced the meeting by welcoming all the Members, who were participating in the Meeting through Video Conferencing (VC)/ Other Audio Visual Means (OAVM).

Thereafter, Company Secretary briefed general instructions to the members regarding participation in the meeting and e-voting. She, inter alia, informed the Members that:

- The facility of participation at the AGM through VC is made available for members on first come first served basis.
- All members who have joined this meeting have been kept on mute mode.
- The Speaker Shareholder will thereafter be unmuted by the host. To start speaking, the shareholders are requested to click on the video button. If the shareholder cannot join through the video mode for some reason, the shareholder can speak through the audio mode.
- If there is connectivity issue at the speaker's end, we will ask the next speaker to
  join. In the interest of time, we would like to request the speakers to restrict their
  speech to allow other speakers a chance to speak.
- Members who need technical assistance during the AGM can contact CDSL at the helpline number given in the Notice of the AGM.
- As per the provisions of the Companies Act, 2013 and as also the SEBI LODR, your Company had provided the facility of e-voting to the Shareholders to enable them to



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cast their vote electronically. (E-Voting commenced on: Saturday, September 26, 2020 at 10.00 a.m. and concluded on: Tuesday, September 29, 2020 at 5.00 p.m.) The e-voting has already concluded as per the timelines mentioned in the Notice of the AGM.

- Voting by Show of Hands is not permitted at the General Meeting as e-voting facility
  has been offered to the Shareholders in line with the provisions of the Companies
  Act, 2013 read with the clarifications issued by the Ministry of Corporate Affairs.
  Also, since the resolutions have been put to vote electronically, there is no
  requirement under the Act to propose and second the resolutions.
- The facility for voting through electronic voting system is made available at the AGM and Members attending the Meeting who have not already cast their vote by remote e-voting shall be eligible to vote at the Meeting once the voting is ordered.
- Kindly note that those of you who have already cast your votes on the e-voting platform shall not be again permitted to cast your votes. Votes once cast cannot be changed subsequently.
- M/s. Narang G & Associates, Practicing Company Secretary has been appointed as the Scrutiniser for e-voting process.
- The combined results of e-voting will be displayed on the website of the Company and the Stock Exchanges and will also be available at the registered office of the Company.
- Pursuant to the MCA Circulars, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM.
- The Members are informed that statutory registers referred in the Notice of the AGM and Director's Report is available for inspection electronically by the members.

She informed that all the Directors, Secretarial Auditors and Chief Financial Officer of the Company had joined the meeting and the Company Secretary welcomed & introduced all the dignitaries with the Members. She also informed that Mr. Kawaljit Singh, Chairman and Whole Time Director of the Company, being present in the meeting shall chair the Meeting and call the meeting in order and address the Shareholders/ Members.



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Mr. Kawaljit Singh, Chairman and Whole Time Director welcomed the Members to the 25<sup>th</sup> Annual General Meeting who were participating at the AGM through Video conferencing (VC)/ Other Audio Visual Means (OAVM) held in accordance with the circulars issued by the MCA. After ascertaining presence of requisite quorum, the Chairman of the Meeting called the meeting in order.

Mr. Kawaljit Singh delivered his speech and addressed the members about the business performance, financials, working and future prospects of the Company.

After that, he requested Mrs. Nancy Singla, Company Secretary and Compliance Officer to conduct proceedings of the same.

The Company Secretary informed the Notice of the 25th Annual General Meeting and the Explanatory Statement pursuant to Section 102 of Companies Act, 2013 along with the copies of the audited Financial Statement for the year ended 31st March, 2020 together with the Directors' and Auditors' Reports had been sent by email to all those shareholders who have registered their e-mail address with their respective DP or the Registrar & Transfer Agent or the Company. The said documents were also uploaded on the website of the Company and BSE for your ready reference. With the permission of the Chairman, she take the Notice of the 25th Annual General Meeting as read.

She further informed the Members that M/s Ravi Garg & Co., Statutory Auditors of the Company and M/s Narang G & Associates, Secretarial Auditors of the Company, have given the Audit Reports without any qualifications, observations or comments on financial transactions or matters, which have any adverse effect on the functioning of the Company, thus with the permission of members, as the Audit Reports did not contain any qualifications/adverse remarks was taken as read at the meeting.

Thereafter, members were requested to raise their queries on the Agenda Items as set out in the Notice convening the 25<sup>th</sup> AGM of the Company. No speaker shareholders spoke/raised queries/ made comments on the financial performance and other relevant.

The Company Secretary informed the members that the consolidated results of e-voting i.e. remote e-voting and e-voting process during the AGM shall be disseminated subsequent to receipt of Consolidated Scrutinizers' Report to the stock Exchanges at <a href="https://www.bseindia.com">www.bseindia.com</a> in the format prescribed under Regulation 44 (3) of the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 and will also be uploaded on the website of the Company at <a href="https://www.dolfin.co.in">www.dolfin.co.in</a>.



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The Company Secretary proposed a vote of thanks to the Chair & the Members, Directors, Auditors. She requested Mr. Kawaljit Singh Chairman and Whole Time Director to conclude the meeting.

Mr. Kawaljit Singh, Chairman and Whole Time Director proposed a vote of thanks and deepest appreciation to valued Shareholders, Customers, Business Associates, Suppliers, Management and Employees. He requested Mrs. Garisha Narang, Scrutinizer to submit her Combined Report not later than 48 hours after the conclusion of this Meeting.

The Meeting was concluded at 3:35 P.M.

The quorum was present at the beginning and throughout the Meeting.

This is for your information and records please.

For Dolfin Rubbers Limited

Nancy Singla

Company Secretary and Compliance Officer

Membership No: ACS 42571